

Bylaws of the Greater Grand Forks Soccer Club

(Revised November, 2010)

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ARTICLE I...Name and Objectives

Section 1. Name: This organization shall be known as the Greater Grand Forks Soccer Club, hereinafter the GGFSC.

Section 2. Objectives: The objectives of the GGFSC shall be to establish and promote amateur competitive youth soccer in the Greater Grand Forks area; to provide instruction for participation in soccer; to establish and operate teams for the purpose of affiliating the club with the state body, the North Dakota Youth Soccer association; to provide tournament play within the area; to establish and run traveling soccer teams which can compete in state, national and international competition, including the State Cup and advancements beyond; and to provide for the physical and mental development of youth in the Greater Grand Forks area through participation and competition in soccer.



ARTICLE II...Membership and Registration

Section 1. Membership: All residents of the Greater Grand Forks area are eligible for membership.

Section 2. Type of memberships.

Section 2a. Regular Membership: All parents or guardians of registered players, coaches, and officials in “Good Standing” (that is, having been properly registered with the North Dakota Youth Soccer Association), will be granted regular membership and are eligible to vote at the annual meeting of members.

Section 2b. Associate Membership: All residents of the North Dakota Greater Grand Forks area not eligible for regular membership, who demonstrate their commitment to promote amateur competitive youth soccer in the North Dakota Greater Grand Forks area will be granted associate membership. Such membership shall be granted on an annual basis, to run concurrent with the fiscal year, and are eligible to vote at the annual meeting

Section 3. Membership Roll: The North Dakota Youth Soccer Association shall maintain an official player/coach membership roll, which will be the official list of members of the GGFSC. No membership certificates will be issued.

Section 4. Membership Fees: The Board of Directors of the GGFSC will set all fees.

Section 5. Registration: Registration for players shall be as set forth in the Rules and Procedures of the North Dakota Youth Soccer Association.



ARTICLE III...Fiscal Year

Section 1. The fiscal year of this organization shall begin September 1st and end on August 31st.



ARTICLE IV...Membership Meetings

Section 1. Annual meetings: The annual meeting of the membership shall be held on a date fixed by the Board of Directors at such place as the Board of Directors may direct within the Greater Grand Forks Area.

Section 2. Special Meetings: Special meetings of the membership may be called for any purpose, at any time, by the President or by the Board of Directors.

Section 3. Notice: Notice of the time and place of all annual and special meetings shall be made through the local media fifteen (15) days before the date thereof, excluding the date of the meeting.

Section 4. Record Date: The Board of Directors may fix a record date for determining members of record for any purpose, such date to be more than fifty (50) days prior to the date of the action for which it is fixed. If fixed for the purpose of determining members entitled to notice of and a vote at a meeting, such record date shall be not less than fifteen (15) days in advance of the meeting.

Section 5. Presiding Officer: The president or his/her designate shall preside at all meetings.

Section 6. Voting: At every meeting each member shall be entitled to cast one vote.

Section 7. Quorum: A quorum for the transaction of business at any meeting shall consist of the majority of members present.



ARTICLE V...Board of Directors

A Board of Directors who shall be elected by the members shall manage the business and property of the GGFSC.

Section 1a. Officers: Officer positions shall consist of five (5) positions: president, vice-president, secretary, treasurer, and registrar.

Section 1b. Committee Chairs: Additional members of the Board of Directors may be appointed to the following positions:

Team Manager Coordinator

Grand Forks Tournament Coordinators (2)

Out of Town Tournament Coordinator

Equipment/Uniform/Field Manager Coordinator (2)

Indoor Soccer Coordinator

Coaching/League play Coordinator

Each committee chair shall help recruit a committee to assist with the duties particular to that committee.

Section 1c. The maximum number of positions of the board of directors shall be fourteen (14) members. Associate members may hold no more than half the board of director positions.

Section 2. Qualifications: A person may not be an officer or committee chair without being a member of the GGFSC.

Section 3. Nominations: Nominations for officers shall be made by a nominating committee consisting of three members selected by the Board of Directors at least one month prior to election of officers. The nomination committee shall report to the election meeting the name of at least one candidate for each office to be filled. Additional nominations may be made from the floor. Consent of each candidate must be obtained before his/her name is placed in nomination.

Section 4. Election and Term: The Board of Directors shall be elected annually by the members at the annual meeting and shall hold office for one (1) year. No officer shall be eligible to hold the same office for more than two consecutive terms (except for the treasurer and registrar who may serve a maximum of 4 terms).

Section 5. Annual Meeting: The annual meeting of the Board of Directors shall be held immediately after the adjournment of the annual members meeting.

Section 6. Regular and Special Meetings: Regular meetings of the Board of Directors may be held at such time and place within the Greater Grand Forks area as determined by the Board. The president or majority of the Board may call special meetings of the Board of Directors. Such meetings shall be held at a place within the Greater Grand Forks area.

Section 7. Notice of Meetings: Notice of the time, place of any meeting and minutes from the previous meeting shall be sent by the Secretary to each Director at least three days before the date of each meeting. The agenda for each meeting will be sent by the President to each Director at least three days before the date of each meeting

Section 8. Quorum: A quorum for the truncation of business at any regular or special meeting of the Directors shall consist of the majority of the members of the Board.

Section 9. Vacancies on the Board: The remaining Directors at any regular or special Board meeting may fill vacancies on the Board of Directors for the unexpired term.

Section 10. Action Without a Meeting: Any action that may be taken at a meeting of the Directors may be taken without a meeting if consent in writing, setting forth the action so to be taken, shall be signed by all of the Directors or agreement provided by electronic mail.



ARTICLE VI...Officer Responsibilities

Section 1. President: The president shall preside at all meetings; shall have general supervision over the affairs of the GGFSC and over other officers; and shall perform all other duties as are incident to the office.

Section 2. Vice-president: The vice-president shall perform all of the duties and exercise all of the powers of the president during the latter's absence or incapacity and perform other tasks as assigned by the president

Section 3. Secretary: The secretary shall issue all notices of all director and member meetings; shall inform the directors of the meetings by phone or mail; keep the minutes of all meetings; handle all correspondence except for registration materials; arrange for meeting sites; and perform all such other duties that are incident to the office.

Section 4. Registrar: The registrar shall maintain all records pertaining to club registrations and determine "in good standing"; shall maintain accurate rosters for all teams and maintain correspondence with state and national organizations; and perform all such other duties that are incident to the office.

Section 5. Treasurer: The treasurer shall have the custody of all monies and securities of the GGFSC. He/she shall keep regular books of account and submit the conditions of them at the annual Member's Meeting, at the regular meetings of the Board, and at the request of the Board. Vouchers, receipts, records, and other papers verifying all transactions must be kept. The president shall appoint an auditing committee to perform an annual audit. Said committee will, upon approval, sign the year-end treasurer's report and this final report shall be distributed at the next member's meeting.



ARTICLE VII...Contracts

Section 1. Contracts: Any two of the following officers: President, Vice-president, or Treasurer, may sign the written contracts of the GGFSC.



ARTICLE VIII...Bylaw Changes

Section 1. Bylaw changes: All bylaw changes will be made at the annual Member's Meeting or at any special meeting of the club that is convened in accordance with the bylaws. Notification of the proposed bylaw changes will be in accordance with Article IV, Section 3. A simple majority of those present will be required to pass the changes.

Section 2. Rules and Procedures: Rules and procedures of the North Dakota Youth Soccer Association shall be the governing guideline setting forth all the actions of the Board of Directors of the GGFSC relating to rules and procedures.



ARTICLE IX...GGFSC Funds

Section 1. GGFSC Funds: The funds of the GGFSC shall be deposited in such bank or credit union as the directors shall designate, and shall be withdrawn upon the check or order of the Treasurer, President, or Vice President.

Section 2. Dissolution: Upon the dissolution of this club, the funds and property of the GGFSC will be distributed as specified by the Board of Directors and with the approval of the membership.



Revised & Approval at Annual Membership Meeting 11/07/2010